



Membership and CRMCS Application

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Contact Information Verification

To ensure our member records are up to date and facilitate communication during the application process please provide the following contact information.

Full Name

Nickname/Preferred Name

Street Address

City

State

Zip Code

Email Address

Primary Phone

Cell Phone (If different)

HAM Radio Callsign

Confidentiality/Non-disclosure Agreement



Name: _____ Date: _____

Given the nature of the work conducted by Colorado 4x4 Rescue & Recovery, confidentiality is a cornerstone of our business. Respecting the privacy of our members and clients is a basic value. Information collected as part of this effort will not be disclosed without permission or authorization from the Colorado 4x4 Rescue & Recovery Board of Directors. We recognize we are exposed to information which is confidential and/or privileged and proprietary in nature. It is the policy that such information (that has not entered the public realm via the process) must be kept confidential both during and after the execution of the scope of services. While this is a quasi-public process, Colorado 4x4 Rescue & Recovery anticipates ongoing communications regarding the distribution of information, the commencement of outreach and other critical coordinating items.

In working with Colorado 4x4 Rescue & Recovery and its members and clients, information may be shared with you or viewed which is considered proprietary and confidential – examples of Confidential Information include, but are not limited to: names and other identifying information about reporting parties, members of this organization, and members of the public or other agencies; photos and video; email, message, and text communications; and/or recovery location information and condition of vehicles. Colorado 4x4 Rescue & Recovery requests that you sign this letter to agree to maintain such information in a confidential manner and to prevent its unauthorized use or disclosure.

By executing this letter below, you agree to hold in strict confidence and not disclose to any third parties, employees, vendors, or any persons whatsoever, all confidential and proprietary information disclosed by Colorado 4x4 Rescue & Recovery and its members and clients. You also agree to not use the Confidential Information for any purpose other than to assist and guide you in working with Colorado 4x4 Rescue & Recovery. In this respect, you specifically acknowledge that disclosure of the Confidential Information pursuant to this letter does not provide you or obligate Colorado 4x4 Rescue & Recovery to provide you the right or license to use the Confidential Information for any other purpose.

Upon the written request of Colorado 4x4 Rescue & Recovery, you will return to Colorado 4x4 Rescue & Recovery all documentation and other items representing the Confidential Information and all copies thereof that are in your possession or control.

You shall not disclose or use information acquired in the performance of services pursuant to this agreement that is not generally available to the public to further the personal or financial interests, unless such disclosure is expressly authorized by the Colorado 4x4 Rescue & Recovery Board of Directors. This provision is not intended to impair or limit disclosure of information that is otherwise publicly available.

You acknowledge that the unauthorized disclosure or use of the Confidential Information could cause irreparable harm and significant injury that may be difficult to ascertain and which may not be adequately compensable in an action at law for the recovery of money damages. Accordingly, you agree that Colorado 4x4 Rescue & Recovery shall have the right to seek an immediate injunction enjoining any breach of this letter in addition to any other remedies to which it may be entitled, including money damages and attorneys' fees.

ACCEPTED AND AGREED TO:

(Print Name)

(Signature)

(Date)

Member Background Check Policy

Colorado 4x4 Rescue & Recovery conducts background checks on all applicants prior to membership as well as periodic checks on current members as specified in policies and procedures. Background checks report felonies, misdemeanor crimes, and traffic offenses in Colorado and other states in which subjects have resided in the past ten (10) years. If a subject is disqualified, they will be notified with a letter of adverse action and will have the opportunity to appeal the decision to the full Board of Directors for additional review. Any applicant or member who chooses to decline a background check will have their membership fee reimbursed, prorated from the time of payment. Any applicant or member who is disqualified based on their background check will have their membership fee reimbursed less the cost of the background check, prorated from the time of payment.

Members must submit documentation within 30 days of notification, or their membership will be suspended until the documents are received and they have cleared the background check. Applicants for new membership must submit documentation at the time they apply for membership and will receive a refund of their membership fee less the cost of the background check if they are disqualified.

A Background Check Review Committee of including the President, Vice President, and Director of Field Operations will have access to the member list and background check results provided by Mike Burnett. That committee will review applications that Mike Burnett determines may be disqualified, and may either qualify that member, disqualify them, or ask the Board for further review. Members who are cleared will receive a CRMCS badge.

This process is intentionally opaque to respect the privacy of members and limit the number of people who have access to their information. While the Membership Committee is responsible for receiving membership applications and providing information to members about submitting background check documents to the background check administrator, they will not be granted access to that information or the review process.

CRMCS Policy and Procedure

Colorado 4x4 Rescue and Recovery has been added to the Colorado Comprehensive Resource Management and Credentialing System (CRMCS) as a SAR Team. Background checks are required to properly identify members and utilize this system of credentialing when interfacing with other first response agencies. Only respective state or local jurisdiction official criminal history and sex offender registry databases shall be used to obtain information. The official state or local databases which may be searched, will only yield records which are open to the public. Information cannot be obtained from private, third-party commercial search databases because its authenticity cannot be verified.

State ID Use Policy

Your state issued ID shall be worn on a neck lanyard or visible safety vest pocket during all Colorado 4x4 Rescue & Recovery missions, events, and activities, unless it poses a safety risk due to the task you are performing. In this circumstance, it should be affixed to your person in a visible manner (on belt, clipped to shirt pocket, etc.). State issued ID's are only authorized to be worn when physically deployed or activated as a representative of Colorado 4x4 Rescue & Recovery on a sanctioned mission or activity.

As the sponsoring organization, the Northeast Colorado Health Department retains the authority to suspend or revoke any state ID that has been issued. If ID cards are revoked or suspended and are not returned upon request, that will be reported to law enforcement as a theft. Any lost ID shall be reported within 24 hours.

Misuse of state-issued identification or misrepresentation of Colorado 4x4 Rescue and Recovery may result in suspension or revocation of the state identification and may also result in membership suspension, expulsion or other sanctions.

Acknowledgment of Policies and Procedures

All members are required to read and be familiar with Colorado 4x4 Rescue & Recovery Bylaws and Policies & Procedures.

Once membership has been approved and access to organizational IT platforms has been established, the Bylaws and Policies & Procedures are available on the organization SharePoint under Documents > Organizational Documents > Policies & Procedures.

You must be logged in to your organizational account to view these documents.

Application Finalization

By signing this application, I agree that I have read and understand the contents as well as the Colorado 4x4 Rescue & Recovery Bylaws. I also agree that I will follow all Colorado 4x4 Rescue & Recovery Policies and Procedures.

Legal Name of Above Party

Signature of Above Party

Date

Submission Instructions/Checklist

If the form is not submitted via SignRequest, Items must be submitted as separate files in digital format to the secure SharePoint link at the bottom of the page. The submission must include (please use the specified file naming):

1. "Lastname_Firstname_Application.pdf" - This entire document, completed and signed.
2. "Lastname_Firstname_DL.jpeg" - Clear photo of Driver's License
 - Minimum of 480 by 640 pixels, max 960 by 1280 pixels, in JPEG format
3. "Lastname_Firstname_Photo.jpeg" - Color photo that meets these requirements:
 - A white background
 - Wear a blue organization shirt, or something with a similar color
 - Include head and shoulders
 - Photos should show the v-notch of the neck
 - No hats, but clear prescription glasses if normally worn
 - You may smile in your photo
 - Minimum of 640 by 480 pixels, max 960 by 1280 pixels, in JPEG format

Secure Upload link: [Clickable Link](#) (If this doesn't work, copy/paste from below)

https://co4x4rnr-my.sharepoint.com/:f:/g/personal/administrator_co4x4rnr_org/Et-9xSloqm9Fo225isGCEowBdGkiDmyLFiqAdJedgV_fmQ

HINTS:

- Print all documents and fill out completely.
- Use a traditional document scanner or a smartphone camera application like Microsoft Lens or CamScanner to capture and to convert several pages in BATCH format to PDF.
- Email it to yourself and save using the file naming convention detailed above.
- Submit via the link above with your DL and ID photos.

Colorado 4x4 Rescue & Recovery - Declaration of Criminal History

The Colorado First Responder Authentication Credential (COFRAC) Standards were adopted in 2008 under authority of Colorado Senate Bill 07-254. COFRAC was developed by the Governor's Office of Information Technology to conform to requirements set forth in Homeland Security Presidential Directive-12 to create a system of uniform authentication and credentialing for responders at all levels.

Section 1.6 of the COFRAC Standard outlines the goal to have 100% of responders in firefighting, public health and medical services, and public safety and security incorporated into the COFRAC system within five years (2008-2013, Colorado now utilizes real-time ID/Credentialing known as CRMCS). Section 2.2 stipulates that the process shall begin with a criminal history search and verification of identity. Section 5.1 sets forth that no credential shall be granted to any person who has been convicted of certain crimes under Title 18, Colorado Revised Statutes (or similar crimes in any other jurisdiction).

To best facilitate the criminal history review process, your accurate and truthful answers to the following questions are important.

PLEASE PRINT

Full Legal Name (First, Middle, Last)	Other Legal Names Used
Place of Birth	Date of Birth

Your answers to the following questions should include convictions for which you plead no-contest, guilty, or for which a court or jury found you guilty. Please exclude any violation committed before your 16th birthday, as well as any violation committed before your 18th birthday if adjudicated in a juvenile court or under a youth offender law. Also, exclude any conviction, which has been pardoned, set-aside, expunged, or where your civil rights were restored by court order or by statute.

	YES	NO
During the past 10 years, have you been convicted of any crime? Exclude traffic offenses with a fine of \$300 or less.		
Have you ever been convicted of a felony as an adult offender in any jurisdiction, or have you been dishonorably discharged from any branch of the U.S. military?		
During the past 10 years, have you been imprisoned, been on probation, or been on parole?		
During the past 10 years, have you been convicted by a military court-martial?		
Are you now under indictment or have you been charged with a crime for which you are awaiting court proceedings? Exclude traffic offenses with a fine of \$300 or less.		

***For any item marked 'yes', you must include an explanation (please use the next page)**

I certify that, to the best of my knowledge and belief, all the information on, attached to this Declaration is true, correct, complete, and made in good faith. I understand that a false or fraudulent answer to any question may be grounds for exclusion from the COFRAC system and that it can result in disciplinary action, including termination or rescinding an offer of membership and or volunteer status with Co4x4RnR SAR- ES Team. I understand that for some sources of information, a separate specific release may be needed, and I may be contacted for such a release at a later time.

Printed Name:	Signature
Date Submitted	Reviewed by

Additional Detail Related to Declaration of Criminal History

Disclosure Regarding Background Check

Colorado 4x4 Rescue & Recovery may obtain information about you from a third-party consumer reporting agency for volunteer purposes. Thus, you may be the subject of a "consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living. These reports may contain information regarding your criminal history, social security verification, motor vehicle records ("driving records").

These searches may be conducted by **IntelliCorp Records, 3000 Auburn Drive, Suite 410, Beachwood, Ohio 44122; Tel. No. 1.888.946.8355; www.intellicorp.net (a consumer reporting agency).**

Signature: _____

Date: _____

Acknowledgment and Authorization for Background Check

I acknowledge receipt of the separate stand-alone Disclosure and certify that I have read and understand it and this authorization. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by Colorado 4x4 Rescue & Recovery at any time after receipt of this authorization and throughout my volunteer status, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **IntelliCorp Records, 3000 Auburn Drive, Suite 410, Beachwood, Ohio 44122; Tel. No. 1.888.946.8355; www.intellicorp.net**.

I also consent to have any legally required notices sent electronically.

_____	_____
Printed Name	Social Security Number
_____	_____
Signature	Date
_____	_____
Parent or Legal Guardian Signature (For searches conducted on minors under the age of 18)	Date

Personal Data

Last Name First Name Middle Name

Current Address Dates Lived Here

Date of Birth Other Names Used (including maiden name) Years Used

Social Security Number Driver's License # DL State

Email address (may be used for official correspondence)

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real

property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- The following FCRA right applies with respect to nationwide consumer reporting agencies:

CONSUMERS HAVE THE RIGHT TO OBTAIN A SECURITY FREEZE

You have a right to place a “security freeze” on your credit report, which will prohibit a consumer reporting agency from releasing information in your

credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent.

However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit.

As an alternative to a security freeze, you have the right to place an initial or extended fraud alert on your credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting 7 years.

A security freeze does not apply to a person or entity, or its affiliates, or collection agencies acting on behalf of the person or entity, with which you have an existing account that requests information in your credit report for the purposes of reviewing or collecting the account. Reviewing the account includes activities related to account maintenance, monitoring, credit line increases, and account upgrades and enhancements.

- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active-duty military personnel have additional rights.** For more information, visit www.consumerfinance.gov/learnmore.

States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:

TYPE OF BUSINESS:	CONTACT:
1.a. Banks, savings associations, and credit unions with total assets of over \$10 billion and their affiliates b. Such affiliates that are not banks, savings associations, or credit unions also should list, in addition to the CFPB:	a. Consumer Financial Protection Bureau 1700 G Street, N.W. Washington, DC 20552 b. Federal Trade Commission Consumer Response Center

	600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357
2. To the extent not included in item 1 above: a. National banks, federal savings associations, and federal branches and federal agencies of foreign banks b. State member banks, branches and agencies of foreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Act. c. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associations d. Federal Credit Unions	a. Office of the Comptroller of the Currency Customer Assistance Group 1301 McKinney Street, Suite 3450 Houston, TX 77010-9050 b. Federal Reserve Consumer Help Center P.O. Box 1200 Minneapolis, MN 55480 c. FDIC Consumer Response Center 1100 Walnut Street, Box #11 Kansas City, MO 64106 d. National Credit Union Administration Office of Consumer Financial Protection (OCFP) Division of Consumer Compliance Policy and Outreach 1775 Duke Street Alexandria, VA 22314
3. Air carriers	Asst. General Counsel for Aviation Enforcement & Proceedings Aviation Consumer Protection Division Department of Transportation 1200 New Jersey Avenue, S.E. Washington, DC 20590
4. Creditors Subject to the Surface Transportation Board	Office of Proceedings, Surface Transportation Board Department of Transportation 395 E Street, S.W. Washington, DC 20423
5. Creditors Subject to the Packers and Stockyards Act, 1921	Nearest Packers and Stockyards Administration area supervisor
6. Small Business Investment Companies	Associate Deputy Administrator for Capital Access United States Small Business Administration 409 Third Street, S.W., Suite 8200 Washington, DC 20416
7. Brokers and Dealers	Securities and Exchange Commission 100 F Street, N.E. Washington, DC 20549
8. Federal Land Banks, Federal Land Bank Associations, Federal Intermediate Credit Banks, and Production Credit Associations	Farm Credit Administration 1501 Farm Credit Drive McLean, VA 22102- 5090
9. Retailers, Finance Companies, and All Other Creditors Not Listed Above	Federal Trade Commission Consumer Response Center 600 Pennsylvania Avenue, N.W. Washington, DC 20580 (877) 382-4357